

## 1624 Meeting Minutes January 12, 2011

**Attending: Region 6-OB 2:** Denise Revels Robinson, Amy Gardner, Marci Miess, Bernice Morehead, Meri Waterhouse, Leah Stajduhar, Arthur Fernandez, Mike Canfield, Beth Canfield, Jeanne McShane, Becky Smith, Myra Casey **Region 1-Spokane:** Ginger Schutt, Dru Powers, Marty Butkovich, Cindy Gardner, Kristin Otoupalik **Region 2:** Ken Nichols, Mary Jeanne Smith, Carlos Carrillo, Paula Crow **Region 3:** Kathy Ramsey, Randy Hart, Debra Ellsworth, Shala Crow **Region 5:** Nancy Sutton, Barbara Holbrook, Elizabeth Griffin Hall, Betsy Rodgers, Tom Stokes, Kathy Keenan, Linda Kalinowski (we were not able to hear all the names, please confirm if you were in attendance – especially those who participated by phone)

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
Bernice Morehead and Ginger Schutt as facilitators began the meeting with welcome to all participants			
<b>Caregiver Trng. Improvement Plan</b>	<ul style="list-style-type: none"> <li>Withdrawn by CA until later date</li> </ul>	Re-calendar for April 2011 if plan is ready to move forward	
<b>Minutes</b>	<ul style="list-style-type: none"> <li>Minutes need to be made available to foster parents as soon as possible after meeting</li> </ul>	<ul style="list-style-type: none"> <li>Complete draft minutes within two business days after meeting date</li> <li>Draft minutes sent to <b>all</b> 1624 members for comment before they are finalized</li> <li>Comments on minutes returned to Bob Partlow within five days</li> <li>Comments will be incorporated. Final minutes distributed to all 1624 members in two weeks</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Draft meeting minutes within 2 business days (Bob Partlow)</li> <li>1624 members have five business days to make comments and return to Bob Partlow</li> <li>Compile all comments, distribute final minutes two weeks later (Bob Partlow)</li> </ul>
<b>Finishing the Charter</b>	<p>Discussion of high points of proposed draft charter.</p> <p>Attendees at June 2010 1624 retreat have copies of both charters</p> <p>Not all participants have had sufficient time to review material and it may need more work</p>	<p>A small group will work on charter.</p> <p>Mike Canfield will call first meeting:</p> <ul style="list-style-type: none"> <li>Obtain input and be prepared to discuss at next 1624 conference call in February (3 weeks)</li> <li>Bob will notify participants of conference call date</li> </ul>	<p>Mike Canfield will call first meeting within one week.</p> <ul style="list-style-type: none"> <li>Workgroup will review current and proposed charters, seek input, and be prepared to discuss in three weeks at February conference call.</li> </ul>

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
	Overview of the draft charter began	<p>Volunteer Participants:  Foster Parents:  Kristin Otoupalik (Reg. 1)  Mary-Jeanne Smith (Reg. 2)  Shala Crow (Reg.3)  Kathy Ramsay, as needed (Reg. 3)  Barbara Holbrook (Reg. 5)  Elizabeth Griffin Hall (Reg. 5)  Marci Miess (Reg. 6)  Mike &amp; Beth Canfield, FPAWS</p> <p>CA will identify staff to participate</p>	<ul style="list-style-type: none"> <li>Bob Partlow will notify all work group members of conference call date by January 20, 2011.</li> </ul>
<p><b>Budget Issues (Region 5)</b></p> <p><i>See expanded 1624 Agenda Items for full description in attachment A</i></p>	<ul style="list-style-type: none"> <li>Concerns related to budget reductions and impact on foster care and foster homes.</li> <li>Kelci Karl Robinson, CA Fiscal Office Chief, briefed group about budget issues.</li> <li>6 percent reduction to foster parent maintenance payments April 1- June 30, 2011 (Governor's proposed budget for 2011-13 does not include the 6 percent cut)</li> <li>25 percent reduction in foster parent transportation reimbursements. Specifics have not been determined. Governor's budget for 2011-13 does not include this cut</li> <li>foster parents can claim</li> </ul>	All identified reductions will be messaged out to foster parents	N/A

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
	reimbursement mileage back 90 days <ul style="list-style-type: none"> <li>• Ancillary Services reduced 18 percent</li> <li>• Evaluation services reduced</li> <li>• Contract reductions-including recruitment and retention contracts</li> </ul>		
<b>Retention Contract Recommendations (FPAWS and Reg. 5)</b>	<ul style="list-style-type: none"> <li>• FPAWS recommends support of a statewide foster parent support contract; contractor would report to Office of Children and Family Ombudsman (OFCO) <ul style="list-style-type: none"> <li>• Region 5: doesn't object to a statewide contractor, but recommends there should be a subcontract with a local organization to meet local needs.</li> </ul> </li> <li>• OFCO should be made aware FPAWS desires to have it be agency to oversee contract for foster parent support</li> <li>• The Recruitment RFP will be released this spring. A contractor can subcontract implementation</li> <li>• Agencies licensing foster parents should not determine how much support they get. Foster Parent support should be consistent throughout state.</li> </ul>	FPAWS to inform Mary Meinig of OFCO about this recommendation	Review recommendations with OFCO - Mike/Beth Canfield
<b>Allegations: Founded or</b>	FPAWS is working on this issue and hopes to have some resolution.	Discussion Only	N/A

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
<b>Unfounded (FPAWS)</b>	FPAWS is working with legislators to re-create inconclusive category.		
<b>Can Eastside Have a Big Event Like Mariners game? (Reg. 1)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	Some legwork has been done on a NASCAR event in Yakima. Spokane is looking into some options. There was no objection.	Discussion Only	N/A
<b>Good events being done by Region 1</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	List of activities: Santa Breakfast, Clothing Closet, Clothing Perk - These are replicable activities; Region 1 will be glad to help other regions duplicate them.	Discussion Only	N/A
<b>DLR CPS Investigations (Reg. 2)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	<ul style="list-style-type: none"> <li>• DLR understands the emotional difficulty of being accused.</li> <li>• Improvements have been made to reduce time of investigations – time has been cut about in half</li> <li>• Stop placements are made to ensure kids are safe</li> <li>• Liability is directly related to best interest of child</li> <li>• FPAWS reports 800 allegations in 2009 with 32 founded</li> <li>• Comment cards sent to those who have been investigated.</li> </ul>	Discussion Only	<ul style="list-style-type: none"> <li>• Send copy of Frequently Asked Questions to group</li> <li>• Jeanne McShane</li> <li>• Completed 1/12/11</li> <li>• Document is available at: <a href="http://www.dshs.wa.gov/pdf/ca/DLR_CPS_FAQ.pdf">http://www.dshs.wa.gov/pdf/ca/DLR_CPS_FAQ.pdf</a></li> </ul>

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
	<ul style="list-style-type: none"> <li>CA management is available to talk with representatives when there are concerns about specific cases. These show significant progress.</li> <li>DLR-CPS FAQ for Foster Homes has now gone out.</li> </ul>		
<b>Placement Issues (Region 2)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	<ul style="list-style-type: none"> <li>Placement data base exists but bugs still being worked out</li> <li>Regions have provided responses on how placement decisions are made. These will be sent to the foster parent reps.</li> <li>distance as a barrier to placement is not frequently an issue</li> <li>Regions are trying to do placement considering all factors that impact the best needs of the child</li> <li>CA continues work on improving the rate of siblings placed together</li> </ul>	Regional placement information will be sent out to foster parents.	<ul style="list-style-type: none"> <li>Distribute regional responses</li> <li>Meri Waterhouse</li> <li>Completed: 1/13/11</li> </ul>
<b>Medical Paperwork (Region 3)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	<ul style="list-style-type: none"> <li>Foster parents have to sign form for payment responsibility when kids see doctor. Some foster parents have credit problems for not paying bill after signing form.</li> <li>Receptionists don't always understand all requirements. If doctor is a Medicaid provider and child is Medicaid eligible, they can't charge more than Medicaid will pay.</li> <li>Suggestion: Let doctor know at</li> </ul>	<ul style="list-style-type: none"> <li>Michelle Bogart will continue to work on this issue.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to address issue with MPA</li> <li>Report back at conference call February 14, 2011</li> <li>Michelle Bogart/Bob Partlow</li> </ul>

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
	time of appointment the child is a foster child		
<b>Recruitment (Region 3)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	<ul style="list-style-type: none"> <li>Some licensors have retired in region 3 - there has been turnover.</li> <li>Jeanne McShane will discuss issue with Region 3 DLR Area Administrator Bob King</li> </ul>	<ul style="list-style-type: none"> <li>Issues will be covered with the Region 3 DLR Administrator</li> </ul>	<ul style="list-style-type: none"> <li>Jeanne McShane to discuss issue with Region 3 Area Administrator</li> </ul>
<b>Lack of Notification and Oversight (Reg. 6)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	<ul style="list-style-type: none"> <li>Foster parents do not consistently receive notification on court hearings and ability to complete and submit the Caregiver's Report</li> <li>An improved notification system is needed for foster parents to receive notice about court hearings</li> <li>Foster parents would like over-view of court proceeding when they can't attend</li> <li>Some of the AAGs send out notices of hearings – can foster parents be included?</li> </ul>	<ul style="list-style-type: none"> <li>A meeting on the Program Improvement Plan (PIP) is being held 1/18/11 @ 9-3:30, at OB-2 in the 4<sup>th</sup> floor Lookout Room. Foster parents are encouraged to participate to share ideas on improvements</li> </ul> <p>Foster parents can also e-mail Bernice if they want to provide input</p>	<ul style="list-style-type: none"> <li>Bob Partlow send notice to foster parent reps</li> <li>Completed January 13<sup>th</sup></li> </ul>
<b>Loss of Home Support Specialists (Reg. 6)</b>  <i>See expanded 1624 Agenda Items for full description in attachment A</i>	<ul style="list-style-type: none"> <li>All budget reduction decisions were difficult.</li> <li>Home Support Specialist positions not used in all regions. 8 HSS positions were cut across state</li> </ul>	Discussion only	N/A
<b>Video-Conference Meeting Schedule</b>	<ul style="list-style-type: none"> <li>New meeting dates needed for 1624 due to schedule conflicts</li> </ul>	<ul style="list-style-type: none"> <li>Work with DSHS IT staff to find new possible dates</li> </ul>	<ul style="list-style-type: none"> <li>Bob Partlow to obtain potential dates</li> </ul>

AGENDA ITEM	DISCUSSION SUMMARY	DECISIONS	ASSIGNMENTS/DUE DATES/ LEADS
	with this videoconference room.	<ul style="list-style-type: none"> <li>Review proposed dates with group</li> </ul>	<ul style="list-style-type: none"> <li>Send info to members by 1/24/11</li> </ul>
<b>Deadlines for agenda items</b>	Submission of agenda items in advance of meetings allows for timely distribution and preparation for meeting.	<ul style="list-style-type: none"> <li>Submit agenda items to CA no later than three weeks prior to statewide meeting.</li> </ul>	<ul style="list-style-type: none"> <li>1624 members submit agenda items to Bob Partlow 3 weeks prior to scheduled meeting.</li> </ul>

\*\*\*\* The review of the Draft Minutes brought comment to build in a step for discussion of comments prior to entry into the final minutes.